



Neo-ALTT0 Research Project Proposal Submission Form

Version 1
November 2010

GUIDELINES FOR COMPLETION OF RESEARCH PROJECT PROPOSAL SUBMISSION FORM

Any researcher (whether already affiliated with ALTTO trials or not) with an idea for a translational project using biological materials collected during the Neo-ALTTO trial is eligible to submit a proposal to the ALTTO Proposals Coordinator at Frontier Science (Scotland) Ltd. The proposal will be considered based on the scoring criteria listed in Appendix 1.

The application and review processes for access to materials from the ALTTO trials are detailed in full in the '*Procedure for Access to Biological Materials and Genomic / Clinical Data in the ALTTO Trials*' publication which can be found on the ALTTO Trials website (www.alttotrials.com). That document describes further information regarding:

1. Biological material types and custodianship
2. Research project eligibility
3. Application review processes

Research proposal submission deadlines will be announced on the ALTTO Trials website, and all applicants will be expected to complete and submit their applications before the advertised deadlines.

The following guidelines provide information on completion of the Research Project Proposal Submission Form, to be completed by the Principal Investigator. It is obligatory to respond to all questions. Please answer "N/A" rather than leaving any field blank if a question is not applicable to a specific proposal. Forms with missing information will be returned to the applicant. Information provided should be specific but concise: more detailed information will be requested at a later stage for applications which are successful at the initial review.

1 PROJECT PROPOSAL FORM SUBMISSION

The form should be completed electronically and submitted (along with any accompanying documents) by email before the call deadline to the ALTTO Proposals Coordinator transaltto@frontier-science.co.uk (Frontier Science (Scotland) Ltd).

Please also contact the ALTTO Proposal Coordinator if you have any enquiries regarding Translational Neo-ALTTO research or the proposal submission process.

RESEARCH PROJECT PROPOSAL SUBMISSION FORM

1 – RESEARCHER DETAILS

PROJECT TITLE:

--

PROPOSAL SUBMISSION DATE:

--

CONTACT DETAILS (Principal Investigator):

NAME :	
JOB TITLE :	
INSTITUTION ADDRESS:	
TEL:	
FAX:	
E-MAIL:	

CONTACT DETAILS (Statistician):

NAME :	
JOB TITLE :	
INSTITUTION ADDRESS:	
TEL:	
FAX:	
E-MAIL:	

WHAT INVOLVEMENT HAVE YOU HAD WITH THE ALTTO TRIALS?

--

2 – PRELIMINARY INFORMATION

Does the proposal require the use of biological material from the Neo-ALTTO Trials' Biological Materials Bank?	
Yes / No	if yes, specify the type of samples and estimated quantity: <input type="checkbox"/> _____ Blood plasma <input type="checkbox"/> _____ Blood serum

Does the proposal imply re-contacting the patient? (e.g. questionnaire)	
Yes / No	if yes, specify details:

Does the proposal require the use of the clinical data collected during, or additional clinical data from the Neo-ALTTO trial?		
Yes / No	if yes, specify:	
	Clinical data collected during the trial <input type="checkbox"/> only baseline/patient characteristics <input type="checkbox"/> surgery data <input type="checkbox"/> treatment data <input type="checkbox"/> outcome data <input type="checkbox"/> safety / adverse event data <input type="checkbox"/> relapse data	Additional clinical data <input type="checkbox"/> only baseline/patient characteristics <input type="checkbox"/> surgery data <input type="checkbox"/> treatment data <input type="checkbox"/> outcome data <input type="checkbox"/> safety / adverse event data <input type="checkbox"/> relapse data
	Additional comments	

Does the proposal require the use of genomic data?	
Yes / No	if yes, specify: <input type="checkbox"/> all genes <input type="checkbox"/> selected genes _____ <input type="checkbox"/> all available patients <input type="checkbox"/> selected patients _____

Please list any collaborators (name, role, any involvement with ALTTO trials):

3 – PROJECT DETAILS

RESEARCH QUESTION(S):

ABSTRACT OF RESEARCH PLAN (including BACKGROUND & OBJECTIVES) – MAX 300 words:

STATISTICAL DESIGN AND ANALYSES

PROPOSED START DATE AND TIME LINE:

PROPOSED AUTHORSHIP:

POTENTIAL IP* AND / OR ETHICAL ISSUES:

* Intellectual Property

BUDGET AND FUNDING SOURCES:

ADDITIONAL COMMENTS:

Appendix

PROPOSAL ASSESSMENT CRITERIA

Research project proposals are considered subject to the following criteria.

SCIENTIFIC SCORING CRITERIA:

1. Potential clinical impact of the proposed project:
2. Robustness and adequacy of the tissue analysis technology that is proposed
3. Novelty, innovation and merit
4. Statistical design, repeatability and overall strategy of the study:
5. Appropriate use of tissue

OBLIGATORY CRITERIA:

Proof of adequate potential funding to carry out the research:

Local IRB/Ethics committee approval